Scientific and Preclinical Operations Officer – Aquilon Pharmaceuticals

BE 0540870218

Company: Aquilon Pharmaceuticals S.A.
Location: Liège area, Belgium
Type: Permanent, full-time
Salary (€): On Application

Job Summary:

An exciting position for someone who would like to contribute to the successful development of a spin-off from the University of Liege. Aquilon Pharmaceuticals SA is a company that develops drugs for the treatment of pulmonary diseases through an innovative technology. This position is a key role for the successful delivery of high-quality documentation and conduct of nonclinical studies. You will have an active participation in the achievement of the Company's objectives.

Tasks:

Work closely with key functions, especially the Head of Pharmacology and Toxicology, to ensure that Aquilon's project teams have enough information to make appropriate decisions on program milestones and next steps;

Gather and summarize the key data to include in the regulatory and technical documentation, especially the (nonclinical and clinical) pharmacology and toxicology data;

Write and review scientific reports;

Participate in the writing of project development plans, project updates and reports;

Oversee the operational work of third parties involved in nonclinical studies and ensure proper documentation of their work;

Contribute to the tracking of project status vs. planning for nonclinical key activities;

Follow-up of the budget of nonclinical studies

Participate in team meetings and write minutes;

Ensure the literature and scientific watch.

Key responsibilities:

With the Head of Pharmacology and Toxicology, prepare all relevant parts of the drug product development documentation as needed for regulatory briefing packages and clinical trial submissions and support those processes;

Ensure qualitative conduct of nonclinical studies;

File and archive the key project documents.

Desired skills and experience:

Medical or Scientific qualification (MSc, PharmD or MD), PhD is an asset;

At least 3 years professional experience in a similar domain and/or position in the pharmaceutical or biotechnology industry;

Fluent in English and French (written and oral);

Knowledge of the applicable standards (GxP, ICH guidelines, etc.) and of the EU and US regulatory requirements and documentation (IMPD, IND, CTD, etc.);

Good understanding of the different drug development aspects: Non-Clinical studies, Clinical studies, Chemistry, Manufacturing and Control (CMC), Regulatory, Quality, Pharmacovigilance, etc.;

Excellent writing skills;

Ability to summarize the critical data and strong analytical thinking;

Excellent communication skills;

Excellent organization skills;

Adaptability and ability to define and deal with priorities;

Ability to work independently as well as in multidisciplinary teams;

Experience in inhalation products is an asset;

Experience in project management is an asset;

Good knowledge of standard MS-Office products.

To apply, please send an application letter and CV in English to lpetit@aquilonpharma.com.